

Kansas Corporation Commission
Commission Meeting
October 25, 2018
10:00 a.m. 1st floor hearing room
KCC Offices, 1500 Arrowhead, Topeka, Kansas

MINUTES

The Commission convened the regularly scheduled open meeting of the Commission at 10:01 a.m. on October 25, 2018 in the 1st floor hearing room of the Kansas Corporation Commission, 1500 Arrowhead, Topeka, Kansas.

Present: Chair Albrecht, Commissioner Emler and Commissioner Keen. The following were considered by the Commission:

1. **Consent Agenda:** Commissioner Keen moved for approval of the Items on the Consent Agenda dated October 25, 2018 containing pages one through three and are attached to these Minutes. Commissioner Emler seconded the motion.

The motion was approved.

2. **Noticed:**

- A. **Docket No. 17-CONS-3633-CPEN**

In the Matter of the Failure of Butler Petroleum LLC ("Operator") to comply with K.A.R. 82-3-120.

Commissioner Emler moved for approval of order #18-9420- Order on Motion to Reopen Docket, Amend Penalty Order and Reinstate Injection Authority. Commissioner Keen seconded the motion.

The motion was approved.

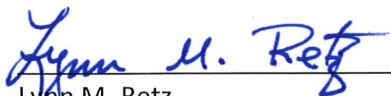
3. **Presentation:**

- A. **Employee Policy Number 18-01**

Commissioner Emler moved for adoption of Employee Policy Number 18-01 Duo Two-Factor Authentication Devices. Commissioner Keen seconded the motion. The motion was approved.

There being no further matters before the Commission, Commissioner Keen moved for adjournment of the Commission meeting. Commissioner Emler seconded the motion. The motion was approved. The Commission adjourned the October 25, 2018 Commission Meeting at 10:06 a.m.

Respectfully submitted,



Lynn M. Retz
Secretary to the Commission



Shari Feist Albrecht, Chair



Dwight D Keen, Commissioner



Jay Scott Emler, Commissioner

**KANSAS CORPORATION COMMISSION
AGENCY EMPLOYEE POLICY**

TITLE/SUBJECT: Duo Two-Factor Authentication Devices
Policy Number: 18-01

Approved by: The Commission

Effective Date: 10-25-2018

Purpose:

A secure computer network is vital to the success of the agency. The use of the Duo Two-Factor Authentication (2FA) will further this goal and increase existing security. This policy is designed to provide guidelines concerning the secure use, storage and transportation of the Duo 2FA devices.

For the purpose of this policy: (a) "Token" means a Duo 2FA hardware token; (b) "Device" means any 2FA device such as a cellular telephone, tablet, or a Duo hardware token.

Policy:

Duo 2FA authentication is now required on all KCC desktop, laptop, and server devices to increase security by requiring a two factor authentication. Staff with a KCC-issued cellular telephone will use that device for 2FA. Staff who do not have a KCC-issued cellular telephone will use a Duo 2FA hardware token issued by the KCC.

Employees shall observe the following rules when transporting and storing any Duo 2FA device.

- Keep the device in your possession or stored securely at all times.
- Do not leave the device on your desk or in an unattended meeting room.
- Avoid storing or displaying the device where it can be easily stolen.
- Place the device in a car's trunk rather than on a seat where it is visible.
- When placing the device on the airport security conveyer belt, watch it as long as possible, and pick it up quickly after it comes out of the scanner.
- When leaving hotel rooms, lock the device in the room safe, if available.

Procedure:

- In the event an employee does not bring the Duo 2FA device to the workplace, the employee may call the IT Help Desk to request a bypass code usable for a maximum of nine hours.
- Bypass codes are for temporary use only and will not be reissued for an extended length of time.
- Any agency-assigned device that is lost, damaged, or stolen due to employee negligence shall be replaced or repaired at the employee's expense.
- Report any lost or stolen device to the IT Department immediately.



ITEMS OF Consent Agenda

Approval Date: Thursday, October 25, 2018

NOTICE TO THE PUBLIC: There will be no separate discussion of Consent Agenda items as they are considered to be routine by the Kansas Corporation Commission. Unless removed from the website's Consent Agenda, the orders appearing on the Consent Agenda will become the Order of the full Commission at the Commission's regularly scheduled Business Meeting. If Commission staff or a Commissioner requests an item be removed from the Consent Agenda, the affected item may be considered separately or placed on the earliest possible Business Meeting agenda for discussion.

Consent Agenda

ITEM NO.	DESCRIPTION	DOCKET NUMBER	REMOVED
1	In the Matter of the Complaint Against Westar Energy by Daniel F. Smalley <i>Order Adopting Legal Memorandum</i>	18-WSEE-209-COM	
2	In the Matter of the Application of Black Hills/Kansas Gas Utility Company, LLC, d/b/a Black Hills Energy, for Authority to Operate as a Natural Gas Public Utility in an Area Heretofore Privately-Owned by Green Plains Cattle Company, LLC <i>Order Assessing Costs</i>	19-BHCG-149-ACQ	
3	In the Matter of the Application of Palomino Petroleum, Inc., for an Exception Pursuant to K.A.R. 82-3-108 for the Drilling of the Deeds #1 Well in the NW/4 of Section 15-T5S-R37W, Cheyenne County, Kansas. <i>Order Granting Application</i>	19-CONS-3100-CWLE	
4	In the matter of the failure of Gateway Resources U.S.A., Inc. ("Operator") to comply with K.A.R. 82-3-111 at the White #G-3, White #G-5 and Knisley Carol R #1-33 in Montgomery County, Kansas. <i>Order Designating Prehearing Officer and Setting Prehearing Conference</i>	19-CONS-3101-CPEN	

Consent Agenda

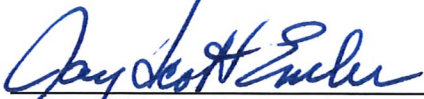
ITEM NO.	DESCRIPTION	DOCKET NUMBER	REMOVED
5	In the matter of the failure of Liberty Oper & Compl, Inc. ("Operator") to comply with K.A.R. 82-3-407 at the Farr SWD (Salber B) #1 in Rooks County, Kansas. Order Designating Prehearing Officer and Setting Prehearing Conference	19-CONS-3135-CPEN	
6	In the matter of the failure of Matthews Energy, LLC ("Operator") to comply with K.A.R. 82-3-608 at the Wells & Son #13-1 well in Chase County, Kansas. Penalty Order - Matthews Energy, LLC	19-CONS-3149-CPEN	
7	In the matter of the failure of Kansas Crude Investments LLC ("Operator") to comply with K.A.R. 82-3-107 and K.A.R. 82-3-130 at the Riedel #4 in Ellis County, Kansas. Penalty Order - Kansas Crude Investments LLC	19-CONS-3150-CPEN	
8	In the matter of the failure of Eagle Petroleum, Inc. ("Operator") to comply with K.A.R. 82-3-117 at the Manke #1 well in Rice County, Kansas. Penalty Order - Eagle Petroleum, Inc.	19-CONS-3151-CPEN	
9	In the matter of the failure of Leslie Wolfe ("Operator") to comply with K.A.R. 82-3-117 at the Mustoe #9 well in Chautauqua County, Kansas. Penalty Order - Leslie Wolfe	19-CONS-3152-CPEN	
10	In the matter of the failure of Robert E. Housel ("Operator") to comply with K.A.R. 82-3-407 at the Coats #1 in Montgomery County, Kansas. Penalty Order - Robert E. Housel	19-CONS-3153-CPEN	
11	In the Matter of the Investigation of Trinity Oilfield Services, Inc., d/b/a Trinity Oilfield Services of Hutchinson, Kansas, Regarding the Violation(s) of the Motor Carrier Safety Statutes, Rules and Regulations and the Commission's Authority to Impose Penalties, Sanctions and/or the Revocation of Motor Carrier Authority. Penalty Order	19-TRAM-148-PEN	
12	In the Matter of the Investigation of David J. Bascom, d/b/a Heartland Trucking of Delia, Kansas, Regarding the Violation(s) of the Motor Carrier Safety Statutes, Rules and Regulations and the Commission's Authority to Impose Penalties, Sanctions and/or the Revocation of Motor Carrier Authority. Penalty Order	19-TRAM-150-PEN	
13	Transportation orders to be approved by the Commission on the Consent Agenda. Transportation Orders	19-TRAM-5028-TRA	

The above-captioned matter(s) were approved by the Commission, unless noted as removed.

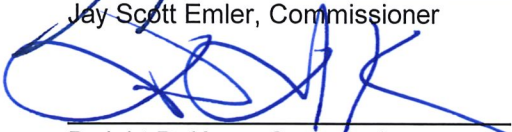
For the Commission :



Shari Feist Albrecht, Chair



Jay Scott Emler, Commissioner



Dwight D. Keen, Commissioner

Attest:



Lynn M. Retz
Secretary to the Commission

STATE OF KANSAS



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GOVERNOR JEFF COLYER, M.D.
SHARI FEIST ALBRECHT, CHAIR | JAY SCOTT ENLER, COMMISSIONER | DWIGHT D. KEEN, COMMISSIONER

Transportation Orders By Docket Number 19-TRAM-5028-TRA

Order Number	Description	Removed
18-9526	<i>In the Matter of the Application of BILLDEE INC of ABILENE KS for the Abandonment of Certificate of Public Service.</i> USDOT #1416062 BILLDEE INC of ABILENE KS - Order Granting Request for Abandonment for Certificate of Public Service	
18-9533	<i>In the Matter of the Application of 21ST CENTURY TRANSPORTATION ALLIANCE LLC of SHARON SPGS KS for Authority for a Certificate of Convenience and Necessity.</i> USDOT #3073464 21ST CENTURY TRANSPORTATION ALLIANCE LLC of SHARON SPGS KS - Order Granting Application for Certificate of Convenience and Necessity	
18-9534	<i>In the Matter of the Application of 21ST CENTURY TRANSPORTATION ALLIANCE LLC of SHARON SPGS KS for a Private Carrier Permit.</i> USDOT #3073464 21ST CENTURY TRANSPORTATION ALLIANCE LLC of SHARON SPGS KS - Order Granting Application for a Private Carrier Permit	
18-9535	<i>In the Matter of the Application of MILLER & MILLER INC of SELDEN KS for a Private Carrier Permit.</i> USDOT #1000594 MILLER & MILLER INC of SELDEN KS - Order Granting Application for a Private Carrier Permit	
18-9536	<i>In the Matter of the Application of MILLER & MILLER INC of SELDEN KS for Authority for a Certificate of Public Service.</i> USDOT #1000594 MILLER & MILLER INC of SELDEN KS - Order Granting Application for Certificate of Public Service	
18-9537	<i>In the Matter of the Application of JL HOT SHOT SERVICES LLC of PLAINS KS for Authority for a Certificate of Public Service.</i> USDOT #3184033 JL HOT SHOT SERVICES LLC of PLAINS KS - Order Granting Application for Certificate of Public Service	
18-9538	<i>In the Matter of the Application of BAILEYS BODY SHOP LLC of DODGE CITY KS for a Private Carrier Permit.</i> USDOT #954456 BAILEYS BODY SHOP LLC of DODGE CITY KS - Order Granting Application for a Private Carrier Permit	

**Transportation Orders By Docket Number
19-TRAM-5028-TRA**

Total # of Orders:

7

End of Report