



Pipeline Safety Inspection

I'm calling to
schedule your
annual
inspection.



The Dreaded Call

Are your Ducks in a row?



- O & M Manual
- Emergency Manual
- Operator Qualification Plan
- Public Awareness Plan
- Distribution Integrity Management Plan (SHRIMP)
- Service Records
- Leak Investigation Records
- Construction Records
- Drug Plan (maybe)

Necessary Documents

- Lost and Unaccounted for:
Gas metered in **vs** Gas metered out
- Active Meters
- Unprotected services and yardlines
- Total service lines
- Total miles (if changed)
- Any updates to personal changes

Numbers

Did you do the work?



If you do not have the
records then you have no
proof the work was done!!!



RECORDS!!

Why do I Have to Keep Records?

§192.603 General provisions. [K.A.R. 82-11-4 (w) and (x)]

(b) Each operator shall establish a written operating and maintenance plan meeting the requirements of this part and keep records necessary to administer the plan. .18 Kansas Corporation Commission

10/18/2013

KANSAS CORPORATION

COMMISSION

PIPELINE SAFETY

2013 ANNUAL INSPECTION

DISTRIBUTION

ABBYVILLE

ABBYVILLE

Inspector: Pribil

Inspection Date: 5/21/2013

The Inspection Guide

OPERATOR INFO 2015

Annual report:

Investigation #

Fac secure:

GENERAL INFORMATION

FEDID: 30007

TYPE: 1

AREA: 3

KCC INSPECTOR: Powers

INSP DATE:

COMPANY: WINONA

ADDRESS: 206 BELLVIEW, BOX 262

CITY: WINONA

STATE: KS

ZIPCODE: 67764

CONTACT: DAN SMITH

PHONE: 785-846-7466

Email: winonaks@st-tel.net

TITLE: MAYOR

FAX: 785-846-7441

DIVISION INFORMATION

MAP LOCATION: C-3

DIVISION: WINONA

ADDRESS: BOX 82

SUPT: Dan Lewallen

CITY: WINONA, KS

ZIP: 67764

PHONE: 785-694-3354

ADDITIONAL PHONE NUMBERS: 785-846-7442

NAME: Linda Latham-Clerk

785-846-7441

City shop

Emerg# (signs) 911/785-846

Non-Emerg dispatch # 785-671-3219

COATED PROTECTED: 0
COATED UNPROTECTED: 0
BARE PROTECTED: 0 0 %
BARE UNPROTECTED: 0 0 %
PVC: 0
POLYETH: 21.8
CAST IRON: 0
OTHER PIPE: 0
TOTAL MILES: 21.8

UNPROTECTED SERVICES: 0 0 %
UNPROTECTED YARDLINES: 0

ACTIVE METERS : 117
Total Service Lines: 182

MASTER METERS SERVED: 0

MILES of FEEDER LINES over 100#: 14

FEEDER LINE PRESSURES: 60 #

JURISDICTIONAL GATHERING ☐

During inspection

Gas purchased: 12486

Gas Sold: 12457

Total loss: 29

% lost .2322601

Highest MAOP of system: _____

Highest % SMYS of system: _____

MAOP was established by:

Design pressure: ☐

Pressure test: ☒

Operating History: ☐

DRUG PROGRAM:

UCI: X

OTHER:

PTC:

NONE:

name: Dan Smith email: winonaks@st-tel.net

supt: Dan Lewallen email: WINONA@st-tel.net

misc: Dan Lewallen cell # 785-694-3354

supplier name: Tallgrass

supplier contact: Jerry Brunson

supplier contact phone: 785-462-3034

STANDARD INSPECTION REPORT OF A MUNICIPAL OR SMALL GAS DISTRIBUTION OPERATOR

Unless otherwise noted, all code references are to 49CFR Part 192. S – Satisfactory U – Unsatisfactory N/A – Not Applicable N/C – Not Checked
If an item is marked U an explanation must be included in this report.

Revised 1/21/14 –DMO; 3/5/14-LMH : 12/30/14 BF/DF

49CFR PART 192/K.A.R. 82-11-1 – 82-11-10 PERFORMANCE AND RECORDS				
REVIEW and correct OPERATOR INFO Page and 7100 form.				

REVIEW OF PRIOR INSPECTION RESULTS			S	U	N/A	N/C
1.		Review all Probable Noncompliances and Notices of Amendments issued in 2014. Ensure that all issues have been addressed.				

EMERGENCY PROCEDURES			S	U	N/A	N/C
2.	191.5 & ADB 2013-01	Procedures for telephonic notice of incidents at the earliest practicable moment following discovery (less than ONE hour) to the KCC and the DOT (through the National Response Center).				
3.	3615(c)	Verify 9-1-1 and/or emergency numbers are accurate. If 9-1-1 is emergency contact, verify 9-1-1 dispatchers are aware of how to contact gas operator after hours.				
4.	P-00-20	Emergency plan includes response procedures address possibility of multiple leaks and underground migration of gas?				

CONSTRUCTION PERFORMANCE AND RECORDS			S	U	N/A	N/C
5.	.225	Test Results to Qualify Welding Procedures				
6.	.227	Welder Qualification				
7.	.241 (a)	Visual Weld Inspector Training/Experience				
8.	.273/283	Qualified Joining Procedures Including Test Results				
9.	.285	Personnel Joining Qualifications				
10.	.287	Joining Inspection Qualifications				
11.	.303	Construction Specifications				
12.	.325	Underground Clearance				
13.	.327	Amount, Location, Cover of each Size of Pipe Installed				
14.	.455	Cathodic Protection				

OPERATIONS and MAINTENANCE PERFORMANCE AND RECORDS			S	U	N/A	N/C
15.	.517 (a)	Pressure Testing (operates at or above 100 psig) – useful life of pipeline				
16.	.517 (b)	Pressure Testing (operates below 100 psig, service lines, plastic lines) – 5 years				
17.	.551	Upgrading since last inspection				
18.	.605(a)	Procedural Manual Review – Operations and Maintenance (1 per yr/15 months)				
19.	.605(b)(3)	Availability of construction records, maps, operating history to operating personnel				
20.	.605(b)(8)	Periodic review of personnel work – effectiveness of normal O&M procedures				
21.	.614	Damage Prevention (One-Call Tickets, Damages, etc.)				
22.	.615(b)(2)	Emergency training provided				
23.	.615(b)(3)	Employee Emergency activity review, determine if procedures were followed.				
24.	.615(c)	Liaison Program with Public Officials				
25.	.617	Failure Investigation Reports (Note: Also include reported third party damage and leak response records. NTSB B.10)				
26.	.617	No. PE body failures: _____; No. PE component failures: _____; No. PE failures from workmanship: _____				
27.	.625	Odorization of Gas				
28.	.721	Patrolling				

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Inspection Guide for Drug & Alcohol Program. 49 CFR Part 199 A And Part 40 A & B

1. Operators "Drug Program Managers (DPM)" name and telephone Number are _____
& _____

*The DPM is the company designated individual (Co. employee) responsible for the drug plan.
The DPM is responsible for oversight, evaluation, guidance, test scheduling, overseeing the EAP program and maintaining testing records.
The DPM will also insure that all covered employees are aware of the provisions of the company's plans.*

2. Operators Designated Employer Representative (DER) Name: _____ Phone: _____
The DER is a company employee authorized to take immediate action to remove employees from safety sensitive duties and to make decisions in the testing and evaluation process. UCI usually designates the Public Works Director to this position in municipalities. For smaller operators the DPM & DER may be the same person.

3. The anti-drug program is administered:
A. By operators own employees. _____ Yes _____ No
B. By a Third Party Administrator (TPA). _____ Yes _____ No
C. As part of a consortium. _____ Yes _____ No
If a consortium or TPA is involved: a. Name of organization: _____
b. Name of contact person: _____
c. Telephone number: _____

4. The operator maintains and follows an appropriate written anti-drug program. _____ Yes _____ No
Documentation is available demonstrating the following:
A. 60 minute supervisors training. _____ Yes _____ No
B. EAP program/Hotline number. _____ Yes _____ No
C. Jobsites are monitored to assure that contractor's employees are in a drug testing program? _____ Yes _____ No

5. How many times have the operator's employees been selected for random sampling or pre-hire checks in the last year? _____
6. Did the operator have any positive tests for drug or alcohol presence? _____ Yes _____ No
7. If yes, did the operator respond to positive tests in accordance with its written plan? _____ Yes _____ No

Alcohol Misuse Prevention ----49 CFR Part 199 B And Part 40 A & C

Same as above: Yes _____ No _____ (If No, fill out the information below)

1. The operators "Alcohol Program Managers (APM)" name and telephone number are: _____
& _____

2. The alcohol misuse program is administered:
a. By operators own employees. _____ Yes _____ No
b. By a Third Party Administrator (TPA). _____ Yes _____ No
c. As part of a consortium. _____ Yes _____ No

If a consortium or TPA is involved:
a. Name of organization is: _____
b. Name of contact person is: _____
c. Telephone number is: _____

3. The operator maintains and follows an appropriate written alcohol misuse program. _____ Yes _____ No
4. Documentation is available demonstrating the 60 minute supervisors training. _____ Yes _____ No



**Waiting room or your
office?**

- Please **find** the following equipment and make sure they are in working order:
- Flame Ionization Detector
- Combustible Gas Indicator
- Line Locator
- Pipe to soils meter and half cell

Field Inspection

Contact Information

<u>Name</u>	<u>Title</u>	<u>Area</u>	<u>Office</u>	<u>Home</u>	<u>Mobile</u>
Leo Haynos	Chief of Pipeline Safety	Topeka	785.271.3278	785.636.5139	785.633.6228
Jesse Springer	Pipeline Safety Engineer	Topeka	785.271.3294	-	785.231.9908
Doug Fundis	Pipeline Safety Inspector II	Topeka	785.271.3137	785.862.0703	785.633.6226
Lyle Powers	Pipeline Safety Inspector I	Wichita	-	316.721.3805	785.250.3475
Sean Quinlan	Pipeline Safety Inspector I	Kansas City	-	-	785.260.4194
Jon Bolinder	Pipeline Safety Inspector I	Topeka	785.271.3195	-	785-633-6223
Edye Leslie	Pipeline Safety Inspector I	Topeka	785.271.3141	-	785.633.6227
Christie Knight	One Call Investigator	Kansas City	-	913.648.2981	785.633.6224
Robert Jackson	One Call Investigator	Wichita	-	-	785.230.6649
Kris Casarona	Operations Analyst	Topeka	785.271.3286	-	-
Linda Daugherty	PHMSA, US D.O.T. Central Region Chief	Kansas City	816.329.3821	-	202.368.5530
Leonard Steiner	PHMSA, US D.O.T. State contact	Kansas City	816.329.3800 816.329.3813	-	816.728.8552

**2015
Kansas Corporation
Commission
Pipeline Safety Seminar**

Thank You!!