Kansas Corporation Commission
Commission Meeting
August 13, 2020
10:00 a.m. 1st floor hearing room
KCC Offices, 1500 Arrowhead, Topeka, Kansas

MINUTES

The Commission convened the regularly scheduled open meeting of the Commission at 10:00 a.m. on August 13, 2020, in the 1st floor hearing room of the Kansas Corporation Commission, 1500 Arrowhead, Topeka, Kansas.

Present: Chair Duffy, Commissioner Keen and Commissioner French. The following were considered by the Commission:

1. **Consent Agenda**: Commissioner Keen moved for approval of the Items on the Consent Agenda dated August 13, 2020, containing pages one through three and are attached to these Minutes. Commissioner French seconded the motion.

   The motion was approved.

2. **Noticed Item:**

A. **Docket No. 20-KGSG-444-MIS**
In the Matter of the Application of Kansas Gas Service, a Division of One Gas, Inc., for Approval of a Process to Implement Temporary Waivers of Certain Kansas Corporation Commission Orders, Rules and Regulations, Billing Standards, General Terms and Conditions and to Allow Operating Changes to Address the COVID-19 Pandemic.

Commissioner French moved for approval of order # 20-1414 – Order on KGS' Application. Commissioner French seconded the motion.

The order is approved.

B. Dennis Peerenboom, KCC HR Director, presented to the Commission a revised KCC Agency Employee Policy #13-04 – Employee Award and Recognition Program. Commissioner Keen moved to approve the revised KCC Agency Employee Policy #13-04. Commissioner French seconded the motion.

The policy is approved.

3. **Other Matters:**

Chair Duffy moved to meet in Executive Session for a period of 30 minutes in the Commissioners' Conference Room to discuss personnel matters of non-elected personnel, pursuant to KSA 75-4319(b)(1), to protect the privacy of the individuals involved regarding hiring. Also called into the Executive Session were Lynn Retz, Executive Director; Dennis Peerenboom, HR Director; and Jeff McClanahan, Utilities Director. Commissioner French seconded the motion. Chair Duffy stated the Commission would reconvene in the 1st Floor

Hearing Room at 10:40 a.m., allowing an extra 5 minutes from the conference room to the hearing room. The motion was approved.

The Commission moved into Executive Session at 10:10 a.m. and reconvened in Public session at 10:40 a.m.

The Commission took no action subsequent to the Executive Session.

There being no further matters before the Commission, Commissioner French moved for adjournment of the Commission meeting. Commissioner Keen seconded the motion. The motion was approved. The Commission adjourned the August 13, 2020, Commission Meeting at 10:42 a.m.

Respectfully submitted,

Lynn M. Retz, Executive Director

Susan K. Duffy, Chair

Andrew J. French, Commissioner

Dwight D. Keen, Commissioner

KANSAS CORPORATION COMMISSION
AGENCY EMPLOYEE POLICY

TITLE/SUBJECT: Employee Award and Recognition Program
Policy Number: 13-04

Approved by: The Commission Effective Date: August 13, 2020

The Kansas Corporation Commission's mission is to administer the laws and programs assigned to the department for the benefit of the people of Kansas. KCC has designed an award and recognition program to fairly and equitably recognize employee contributions to meeting the objectives of the department and state government through excellence in performance and service. The department has the following different programs to recognize employee contributions:

AWARD CLASSIFICATIONS:

1. Length of Service
2. Employee of the Quarter
3. Retirement Recognition

Length of Service: Recognition of notable anniversaries in service to the State of Kansas, which include at least 10, 20, 30 or 40 and 50 year anniversaries with a service pin presented at the KCC Holiday Luncheon in December of each year. Employees reaching 40 or 50 years of service will also be recognized in a ceremony with the Governor. The KCC will also recognize employees reaching a 5 year interval (5 years, 15 years, 25 years, etc.) during a Commission meeting. All length of service awards will also be recognized in the KCC News. There is no monetary award for length of service.

Employee of the Quarter: Employees may nominate a fellow employee in one of two areas: either the employee has made an achievement that is significant in scope, effort, or impact on department operations or service to our customers, or, an employee has gone far above the customer service level expected in the execution of his or her duties which reflects positively on the department or the state. The selected employee(s) will be recognized at an award ceremony, and he or she will receive a $500 monetary award. Employees may be nominated as a group for any quarter. If a group is awarded employee of the quarter, the award is doubled and split among the group equally. At least 2 awards in each fiscal year should be given to field office staff.

Retirement Recognition: The department will provide all retiring employees a memento that recognizes the years of dedicated service to the department and a letter from the chair. It will be presented by the Chair or his or her designee whenever possible. Individual divisions may also provide their own recognition for the retiring employee.

ELIGIBILITY: All classified and unclassified employees who are benefits eligible can receive an award. Teams and individual employees may be awarded separately, and receipt of one award does not preclude receipt of other awards for *different* recognizable activities. No employee shall be eligible to receive more than two (2) awards per year, and the maximum number of awards for which any employee is eligible is governed by K.S.A. 75-37,105.

NOMINATION AND SELECTION PROCESS FOR EMPLOYEE OF THE QUARTER:

1. The Human Resource Director shall serve as the KCC Employee Award and Recognition Program Coordinator.

2. The Employee Award and Recognition Program Selection Committee shall consist of the Coordinator, a Commissioner, and a third person appointed by the Management Team. The Management Team appointee will serve a two year term.

3. Committee members must exclude themselves from voting if a family member, a person directly supervised by the Committee member, or the Committee member submits the nomination or is the subject of the nomination.

4. Nominations for recipients of the award shall be submitted on the Employee of the Quarter Nomination Form along with any supporting documentation or information to the Coordinator. Employee of the Quarter nominations should be submitted at least one week before the end of each quarter (March 31, June 30, September 30, and December 31).

5. The Coordinator will compile all nominations received and shall be responsible for contacting the nominator or the immediate supervisor of the nominee to clarify any questions regarding the nomination or obtain additional information.

6. The Nominator will present their candidate to the Committee, along with any supporting documentation or information. The Committee will meet in April, July, October, and January of each year and shall review all nominations for the preceding quarter and determine which nominee(s) to recommend to the Commission.

7. Upon a majority vote of the Committee, the nomination will be forwarded as a recommendation to the Commission for final approval. The recommendations will include the type and amount of the award that the Committee deems appropriate.

8. The Commission shall review all recommendations from the Committee. If approved, the nominee shall receive a certificate presented by the Commission and shall be recognized in the KCC Newsletter in addition to the monetary award that the employee was approved to receive.

9. The Coordinator shall maintain a record of nominations received. Committee records with supporting documentation are confidential and shall be maintained by the Coordinator, the content of which includes the outcome of each nominator/nominee.

10. The Kansas Corporation Commission Employee Award and Recognition Program shall be supported by monies appropriated and available for operating expenditures of the agency or from other funding sources as appropriated.

11. All awards and recognition provided under this program shall meet the conditions for a discretionary bonus set out in 29 CFR 778.211.

12. The Committee shall be responsible for promoting the program among the Kansas Corporation Commission workforce, and periodically evaluating its effectiveness.

13. All Committee members shall maintain the integrity of the process by maintaining strict confidentiality with regard to all matters brought before the Committee.

Originated: August 28, 2013
Updated: August 13, 2020

Kansas Corporation Commission
Employee of the Quarter Nomination Form

Date: _____ **Nomination ID Number:** _____

Nominee Information	
Name:	Job Title:
Division/Unit:	Supervisor Name:
Nominator Information	
Name:	Relationship to Nominee:
Please provide justification as to why this nominee should be selected for Employee of the Quarter. Attach additional supporting documentation if applicable.	

Program Coordinator Section	
Date Nomination Received:	Date Forwarded to Selection Committee:
Program Coordinator Name:	Program Coordinator Signature & Date:

Employee of the Quarter Award given: Yes _____ No_____

Notes:

Kansas
Corporation Commission

ITEMS OF
Consent Agenda

Approval Date: Thursday, August 13, 2020

NOTICE TO THE PUBLIC: There will be no separate discussion of Consent Agenda items as they are considered to be routine by the Kansas Corporation Commission. Unless removed from the website's Consent Agenda, the orders appearing on the Consent Agenda will become the Order of the full Commission at the Commission's regularly scheduled Business Meeting. If Commission staff or a Commissioner requests an item be removed from the Consent Agenda, the affected item may be considered seperately or placed on the earliest possible Business Meeting agenda for discussion.

Consent Agenda

ITEM NO.	DESCRIPTION	DOCKET NUMBER	REMOVED
1	In the matter of the failure of Dexxon, Inc. (Operator) to comply with K.A.R. 82-3-602 at the Redwood Royalty #1 in Harper County, Kansas. ***Penalty Order - Dexxon, Inc.***	21-CONS-3037-CPEN	
2	In the Matter of the Complaint Against KCP&L, Inc. (Evergy Metro) by Carol Foulds. ***Order Granting Extension of Time***	20-EKME-341-COM	
3	In the Matter of the Joint Application of Sunflower Electric Power Corporation, Prairie Land Electric Cooperative, Inc., The Victory Electric Cooperative Association, Inc., and Western Cooperative Electric Association, Inc., for Approval of Continuation of 34.5 kV Formula-Based Rates and Updated 34.5 kV Loss Factors ***Suspension Order: Friday March 26, 2021***	21-SEPE-049-TAR	

Consent Agenda

ITEM NO.	DESCRIPTION	DOCKET NUMBER	REMOVED
4	In the Matter of the Joint Application of Sunflower Electric Power Corporation, Prairie Land Electric Cooperative, Inc., The Victory Electric Cooperative Association, Inc., and Western Cooperative Electric Association, Inc., for Approval of Continuation of 34.5 kV Formula-Based Rates and Updated 34.5 kV Loss Factors ***Order Granting Petition To Intervene of KEP Cooperative***	21-SEPE-049-TAR	
5	In the Matter of The Empire District Electric Company Filing Compliance Reports and Information as Prescribed by Commission Order Dated July 9, 2020, in Docket No. 20-EPDE-427-ACT ***Order Assessing Costs***	21-EPDE-072-CPL	
6	In the Matter of United Telephone Companies of Kansas d/b/a CenturyLink Filing Tariff Revisions to Increase Late Payment Charge ***Suspension Order***	21-UTDT-053-TAR	
7	In the Matter of the Investigation of Crystal's Livestock Express, L.L.C. of Pittsburg, Kansas, Regarding the Violation(s) of the Motor Carrier Safety Statutes, Rules and Regulations and the Commission's Authority to Impose Penalties, Sanctions and/or the Revocation of Motor Carrier Authority. ***Order Reinstating Intrastate Motor Carrier Operations***	19-TRAM-424-PEN	
8	In the Matter of the Investigation of J & M Field Services, LLC of Hays,Kansas, Regarding the Violation(s) of the Kansas Motor Carrier Safety Statutes, Rules and Regulations and the Commission's Authority to Impose Penalties, Sanctions and/or the Revocation of Motor Carrier Authority. ***Order Amending Penalty Assessment***	20-TRAM-531-PEN	
9	In the Matter of the Investigation of Coonrod & Associates Construction Co., Inc. of Wichita, Kansas, Regarding the Violation(s) of the Kansas Motor Carrier Safety Statutes, Rules and Regulations and the Commission's Authority to Impose Penalties, Sanctions and/or the Revocation of Motor Carrier Authority. ***Penalty Order***	21-TRAM-043-PEN	
10	In the Matter of the Application for Approval of the Traffic Exchange Agreement Between Embarq Missouri, Inc. d/b/a CenturyLink, United Telephone Company of Kansas d/b/a CenturyLink, United Telephone Company of Southcentral Kansas d/b/a CenturyLink, and United Telephone Company of Eastern Kansas d/b/a CenturyLink and Mid-Kansas Cable Services, Inc. Pursuant to the Telecommunications Act of 1996 ***Order Assessing Costs***	21-UTDT-073-IAT	
11	Transportation orders to be approved by the Commission on the Consent Agenda. ***Transportation Economic Orders***	21-TRAM-5010-TRA	

The above-captioned matter(s) were approved by the Commission, unless noted as removed.

For the Commission :

Susan K. Duffy, Chair

Dwight D. Keen, Commissioner

Andrew J. French, Commissioner

Attest:

Lynn M. Retz
Executive Director

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Kansas
Corporation Commission

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Susan K. Duffy, Chair
Dwight D. Keen, Commissioner
Andrew J. French, Commissioner

Laura Kelly, Governor

Transportation Orders By Docket Number
21-TRAM-5010-TRA

Order Number	Description	Removed
20200807160145	*In the Matter of the Application of ROYAL METAL INDUSTRIES LLC of OLATHE KS for a Private Carrier Permit.* USDOT #3293306 ROYAL METAL INDUSTRIES LLC of OLATHE KS - Order Granting Application for a Private Carrier Permit	
20200807160545	*In the Matter of the Application of DERUSSEAU FUEL TRANSPORT INC of CLYDE KS for a Private Carrier Permit.* USDOT #1030581 DERUSSEAU FUEL TRANSPORT INC of CLYDE KS - Order Granting Application for a Private Carrier Permit	
20200807160825	*In the Matter of the Application of GARDEN FALLS LLC of GARDEN CITY KS for a Private Carrier Permit.* USDOT #3447021 GARDEN FALLS LLC of GARDEN CITY KS - Order Granting Application for a Private Carrier Permit	

Total # of Orders: 3

End of Report